

YOUR DETAILS

Students must be over 18.



Title	First name
Surname	Male Female
Address	
Postcode	
Country	Date of birth
Email	
Telephone home	
Telephone work/mobile	

Nationality (Please check your VISA requirements)
Special needs/Mobility/Other - (Please provide brief details or supply a letter with your booking form)
Dietary needs
How did you hear about this course?

Data Protection Promise

We respect your privacy and will not sell your details. We will use this information to carry out our obligations arising from your booking with us, to notify you about changes to our courses and to seek your feedback. For details of how we use data please refer to our Privacy Statement www.westdean.ac.uk/privacy.

I'd like to receive news on future courses and events by email	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
I'd like an email notification when the new programme is online	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
I'd like my confirmation	<input type="checkbox"/>	Emailed	<input type="checkbox"/>	Posted

COURSE DETAILS

Please refer to each course listing on the website for fees

Courses	Course code	Course/lecture title	Dates	Cost (£)
1st course				
2nd course				
3rd course				

ACCOMMODATION

Accommodation required? ☐ Yes ☐ No (please indicate your preferred room type and enter costs in the table below)

		1st course	2nd course	3rd course
Annexe room with ensuite shower (Easter and Summer Holidays only)	Single occupancy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Standard room with ensuite or adjacent private bathroom	Single occupancy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Twin occupancy (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Superior room with ensuite bathroom	Single occupancy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Twin occupancy (see below)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

For twin occupancy: please state the name of the person you will be sharing with	Sub-total 1st course (incl. accommodation)	
If they are attending a course, please state the code (a separate booking form must be completed if they're attending a course)	Sub-total 2nd course (incl. accommodation)	
	Sub-total 3rd course (incl. accommodation)	
	TOTAL	

If they are attending on a resident only basis (non-student) please add £82.80 per night (or £91.20 for courses starting from October 2022) (dinner, bed and breakfast) if sharing a Standard room, and £96.00 per night (or £105.60 for courses starting from October 2022) (dinner, bed and breakfast) if sharing a Superior room.

PAYMENT

CARD DETAILS

Please charge my card below with:

<input type="checkbox"/> Full fee or	<input type="checkbox"/> Deposit of £130 per course (£135 for courses from Oct 2022)
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BY CHEQUE (payable to 'The Edward James Foundation Ltd')

<input type="checkbox"/> Full fee or	<input type="checkbox"/> Deposit of £130 per course (£135 for courses from Oct 2022)
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I agree to the Terms and Conditions online at www.westdean.ac.uk/study/short-courses.

Signature		Date	
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Card number			
Valid from		Expiry Date	
Issue number		(if applicable)	

Name (as it appears on the card)

A member of the bookings team will contact you to obtain the 3-digit CVC code before processing the payment.

PLEASE RETURN TO Bookings Office, West Dean College of Arts and Conservation, West Dean, West Sussex PO18 0QZ