

## Scholarship and Bursary Application Form Deadline 1 August 2024

This form will be updated as other scholarships and bursaries are approved. Please check back for updates.

### How to complete this form

You can use this application form for all scholarships and bursaries listed on this form.

- Tick the Scholarships/bursaries you are applying for.
- **Attach a separate personal statement for each scholarship or bursary you are applying for.** You can do this by copying the Personal Statement section on this form.
- Fill in the name of the scholarship/bursary you are applying for at the top of the page and make sure that you have covered the criteria in your personal statement(s).

Applications are considered by the Grants Committee and a recommendation is made to the Scholarship or Bursary awarding body/individual (funder) for approval. Applicants should note that students will be required to sign terms and conditions if awarded a grant.

### Scholarships

West Dean College awards a number of scholarships on behalf of funders to the very best students. Applicants for the scholarship awards need to be able to demonstrate an outstanding potential and commitment to their studies and future career in their chosen subject. Candidates will be expected to demonstrate excellence by providing evidence of past achievements and related work experience, alongside recommendations from current or past tutors and colleagues.

### Bursaries

The College awards a number of bursaries on behalf of funders to students who demonstrate a financial need for support. All awards are for one academic year unless stated otherwise.

### Criteria

The criteria for each scholarship and bursary are listed on this form. Please read these carefully to ensure that you are eligible to apply.

### Deadline and application submission for Scholarships and Bursaries

Applications must be made by **1 August 2024 - 5pm** and, if successful, applicants will be notified between August and September. We are unable to provide an exact decision date, but we will inform you as soon as a decision has been made. Please note unsuccessful applicants are unable to request feedback from the Grants Committee.

You can apply by returning the completed form by email to [College@westdean.ac.uk](mailto:College@westdean.ac.uk) Your application must be **typed** - hand-written applications will not be accepted. Please include two typed references, one of which should be from a current or recent tutor and should address why you are the best candidate for the scholarship or bursary you are applying for. Your application will not be considered if the two references are not included or if your application is incomplete. **Current students** do not have to include references, but a tutor reference will be requested if nominated for a scholarship and some bursaries, where needed.

## SCHOLARSHIP CRITERIA

Please tick the scholarship you are applying for and enclose a personal statement for each one.

Scholarship	Criteria	Value	
<b>BADA Joan Eyles Scholarship</b>	<ul style="list-style-type: none"> <li>Studying on the Ceramics, Clocks, Furniture or Metalwork Graduate Diploma Conservation Studies or MA Conservation Studies specialisms</li> <li>Preference will be given to a student who will go into the antiques trade after graduation and who is intending to work in Britain</li> <li>Students must demonstrate outstanding potential and financial need (for whom the remainder of the funding can be met from elsewhere)</li> </ul> <p>* given at the discretion of the BADA Cultural &amp; Education Trust to help supplement other funding</p>	Up to £6,000*	
<b>The Worshipful Company of Armourers and Brasiers - The Gauntlet Trust</b>	<ul style="list-style-type: none"> <li>Studying on the MA Conservation Studies -Metalwork specialism</li> <li>Students must demonstrate excellent potential and a commitment to a future career in their chosen field</li> <li>Preference will be given to students who have demonstrated an interest and ability in conservation of arms and armour during their Graduate Diploma year</li> </ul>	£2,000 (to one student)	

## BURSARY CRITERIA

Please tick the bursary you are applying for and enclose a personal statement for each one.

Bursary	Criteria	Value	
<b>The Harriet's Trust Bursary</b>	<ul style="list-style-type: none"> <li>Available to students studying on the Foundation Degree Arts (FdA) - Clocks pathway, Graduate Diploma Conservation Studies or MA Conservation Studies - Clocks specialism</li> <li>Applicants should demonstrate excellent potential, a commitment to their studies and a clear aim for career development</li> </ul>	Up to £20,000 (likely to be split between two or more students)	
<b>The Radcliffe Trust Bursary</b>	<ul style="list-style-type: none"> <li>Studying the Foundation Degree Arts - all pathways, Graduate Diploma Conservation Studies, or MA Conservation Studies - all specialisms</li> <li>Applicants should demonstrate excellent potential, a commitment to their studies, and a clear aim for career development whilst at the same time finding it difficult to find the funds for their fees</li> </ul>	£4,000 (to be awarded to one student)	

**Please note:** The funders listed above reserve the right, at their discretion, to request repayment of all or any part of an award in the event that a recipient does not complete the course for which the award has been made.

**Queries** - Applicants should not contact awarding trusts and organisations directly with queries relating to the above scholarships and bursaries as these are being administered by The Edward James Foundation. If you have any queries, please contact [College@westdean.ac.uk](mailto:College@westdean.ac.uk)

1. PERSONAL DETAILS	
First name(s):	
Surname:	
Title (e.g. Mr/Mrs):	
Date of Birth (dd/mm/yyyy):	
Nationality:	

CONTACT DETAILS	
E-mail Address:	
Telephone:	
Mobile:	

ADDRESS	
Street Address:	
City and County/State:	
Postcode/Zip Code:	
Country:	

Programme:	
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**For office use only**

Date received:

Application reference:

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DETAILS OF EDUCATION AND QUALIFICATIONS			
School/University	Course attended	Qualification	Dates attended
DETAILS OF RELEVANT EMPLOYMENT AND EXPERIENCE			
Occupation	Name of employer	Skills used	Date

**PERSONAL STATEMENT**

**Scholarship/bursary:**

Please carefully **check the criteria for the scholarship and or bursary you are applying for and state how you match these.** The criteria for all scholarships and bursaries are listed above. **Please ensure you complete a separate personal statement for each scholarship and bursary application.**

**INCOME AND EXPENDITURE**

Please complete this section if the scholarship or bursary you are applying requires you to demonstrate financial need as part of the criteria

Current employment status:

- |                    |                          |                                 |                          |
|--------------------|--------------------------|---------------------------------|--------------------------|
| Employed full time | <input type="checkbox"/> | Registered unemployed           | <input type="checkbox"/> |
| Employed part-time | <input type="checkbox"/> | Unemployed, but not registered  | <input type="checkbox"/> |
| Self-employed      | <input type="checkbox"/> | In full-time training/education | <input type="checkbox"/> |
| Other              | <input type="checkbox"/> |                                 |                          |

Do you have any dependants?  Yes  No

**ANNUAL INCOME**

	Current situation	When studying at West Dean
Personal income (i.e. salary)	£	£
Spouse's/partner's salary	£	£
Parental contribution	£	£
Savings/ISAs	£	£
Rent from tenants or lodgers	£	£
Interest from capital	£	£
Child benefit	£	£
Tax credits	£	£
Student Loan (tuition fees, maintenance)	£	£
Career Development Loan	£	£
Other, including any grants/scholarships	£	£
<b>Total income</b>	£	£

**EXPENDITURE FOR THE DURATION OF THE COURSE (in addition to tuition fees)**

	Current situation	When studying at West Dean
Rent, mortgage or accommodation fees	£	£
Water rates/council tax	£	£
Lighting and heating	£	£
Telephone	£	£
Food & clothing	£	£
Household miscellaneous	£	£
Incidental e.g. insurance, TV licence	£	£
Travel expenses	£	£
Other expenses (books, etc)	£	£
<b>Total expenditure</b>	£	£

## DECLARATION

Please carefully read the following statements and sign below to indicate acceptance of these terms.

- I consent to my application data being shared with the College's Grants Committee, the Student Recruitment and External Engagement Department, programme tutors and the awarding body, if applicable.
- If offered a scholarship/bursary, I agree:
  - For my details to be used in articles, promotional material and press releases. This may include photographs.
  - To provide termly or annual reports whilst studying at the College as requested by the Student Recruitment and External Engagement Department.
  - Reports in keeping with the funders requirements can be shared with the funders for two years following my graduation from the College.

**Name:**

**Date:**

**Signature:**

If you are emailing your application, please tick this box to indicate your acceptance of the above terms: