



## The Charity of the Worshipful Company of Gardeners of London Bursary

### How to complete this form

- You can use this application form to apply for The Charity of the Worshipful Company of Gardeners of London Bursary
- Read the application criteria on page three to help you decide whether you are eligible to apply and place a tick in the tick column to indicate you are applying for this bursary
- Complete all sections of the form, making sure that you have covered the criteria in your personal statement section - referring back to the criteria to evidence how you meet these

Applications are considered by the Grants Committee and the Grants Committee has the authorisation to agree the successful nominee from all those received and who most closely match the criteria. Applicants should note the successful nominee will be required to sign terms and conditions if awarded the bursary.

### Deadline and application submission

Applications must be made by **1 November 2025, 5pm**. If successful, applicants will be notified as soon as possible following the deadline. We are unable to provide an exact decision date, but we will inform you as soon as a decision has been made. Please note unsuccessful applicants are unable to request feedback from the Grants Committee.

You can apply by returning your completed form by email to [college@westdean.ac.uk](mailto:college@westdean.ac.uk)

Your application must be typed – hand-written applications will not be accepted.

Your application will not be considered if your application is incomplete.

## Bursary criteria

Please read this carefully, place a tick in the tick column and complete all sections of this form fully. Incomplete applications will not be considered.

Bursary	Criteria	Value	Tick
The Charity of the Worshipful Company of Gardeners of London Bursary	<p>The Charity of the Worshipful Company of Gardeners of London Bursary will be awarded to a student studying the Diploma in Garden Design. Students of any age are eligible to apply; must be a UK national; demonstrate the need for financial support, potential and a career in the industry.</p> <p><b>Application:</b> Students meeting the above criteria are welcome to apply for this bursary. The West Dean Grants Committee will consider the applications and agree the successful recipient. Details of the successful recipient, such as name and personal statement will be sent to Worshipful Company of Gardeners of London for their records.</p> <p><b>Terms:</b> The award is for one academic year, paid directly to West Dean to help offset tuition fees. The successful student must produce a mid-year and end of year report in the final term.</p> <p>The award is for one academic year, paid directly to West Dean to help offset tuition fees.</p> <p>The successful student must produce a mid-year and end of year report in the final term for publication or summary in the Worshipful Company of Gardeners of London (WCoG) Newsletter and/or website at WCoG's discretion.</p> <p>The successful student may be invited to a WCoG event, and consents to their photograph being reproduced in the WCoG Newsletter and/or website at the WCoG's discretion.</p>	£5,000 to one student	

Please note: The funder listed above reserves the right, at their discretion, to request repayment of all or any part of an award in the event that a recipient does not complete the course for which the award has been made.

**Queries:** Applicants should not contact the awarding organisation directly with queries relating to the above bursary as these are being administered by The Edward James Foundation. If you have any queries, please contact [college@westdean.ac.uk](mailto:college@westdean.ac.uk)

Personal details	
First name	
Surname	
Date of birth (dd/mm/yy)	
Nationality	

Contact details	
Email address	
Telephone	
Mobile	

Address	
Street address	
City and County/State	
Postcode/Zip code	
Country	

Programme	
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Details of training, education and qualification			
Dates attended from/to	Name of School/ University/ College/ Organisation	Course	Qualification gained studying

Details of relevant employment and experience			
Dates attended from/to	Occupation	Name of employer	Skills used

Personal statement	Bursary applying for:
<p>Please carefully check the criteria for the bursary you are applying for and state how you match these. The criteria are listed on page two of this form. Please continue on a separate sheet if needed and remember to attach this to your application.</p>	

Income and expenditure Please complete this section if the scholarship or bursary you are applying requires you to demonstrate financial need as part of the criteria.			
Current employment status:			
Employed full time		Unemployed, but not registered	
Employed part time		In full time training/education	
Self-employed		Other	
Registered unemployed			

Do you have any dependants?	Yes		No	
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Annual income	Current situation	When studying at West Dean
Personal income (i.e. salary)	£	£
Spouse's/partner's salary	£	£
Parental contribution	£	£
Savings/ISAs	£	£
Rent from tenants or lodgers	£	£
Interest from capital	£	£
Child benefit	£	£
Tax credits	£	£
Student Loan (tuition fees, maintenance)	£	£
Career Development Loan	£	£
Other, including any grants/scholarships	£	£
<b>Total income</b>	<b>£</b>	<b>£</b>
Expenditure for the duration of the course (in addition to tuition fees)	Current situation	When studying at West Dean
Rent, mortgage or accommodation fees	£	£
Water rates/council tax	£	£
Lighting and heating	£	£
Telephone	£	£
Food & clothing	£	£
Household miscellaneous	£	£
Incidental e.g. insurance, TV licence	£	£
Travel expenses	£	£
Other expenses (books, etc.)	£	£
<b>Total expenditure</b>	<b>£</b>	<b>£</b>

#### Declaration

Please carefully read the following statements and sign below to indicate acceptance of these terms.

- I consent to my application data being shared with the College's Grants Committee, the Student Recruitment and External Engagement Department, programme tutors and the awarding body, if applicable, and as indicated in the application criteria for the bursary

If offered a bursary, I agree:

- For my details to be used in articles, promotional material and press releases. This may include photographs
- To produce a mid-year and end of year report in the final term whilst studying at the College and as requested by the Student Recruitment and External Engagement Department
- Reports in keeping with the awarding body/ funder's requirements can be shared with the funders for two years following my graduation from the College

Please also check the West Dean's Data Protection Statement )

<https://www.westdean.ac.uk/privacy>) on the website and on the Student Intranet.

Name	
Date	
Signature	
If you are emailing your application, please tick this box to indicate your acceptance of the above terms:	

Digital applications are preferred, please email [college@westdean.ac.uk](mailto:college@westdean.ac.uk). If you are unable to send your application via email, please post your completed form to:

Academic Registry, West Dean, Chichester, West Sussex, PO18 0QZ, UK

Telephone 01243 818291 | Email [college@westdean.ac.uk](mailto:college@westdean.ac.uk) | [www.westdean.ac.uk](http://www.westdean.ac.uk)

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For office use only

Date received:

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