

## APPLYING FOR FUNDING

Students apply by completing the Chilingirian Short Course Bursary Application Form. This form can be downloaded from the short course bursary funding page, or a hard copy can be obtained from [college@westdean.ac.uk](mailto:college@westdean.ac.uk)

### Selection

All bursary applications are considered and awarded by the Edward James Foundation Grants committee. The selection process is held at given deadlines and funds are allocated according to the bursary's criterion. Applicants are notified within a week of the committee meetings. A bursary offer is subject to Terms and Conditions and must be accepted by the date indicated in the offer letter/email.

### Deferral / Withdrawal

A bursary offer only applies to the course stated in the application. If a bursary recipient is unable to attend the course for any reason, they must inform the Bursary committee as soon as possible.

### Appeal

All bursaries are awarded at the absolute discretion of the Edward James Foundation Grants committee. Any decisions made are final and cannot be appealed.

## BURSARY ACCEPTANCE - TERMS AND CONDITIONS

1. The recipient agrees to inform the College immediately should he/she receive any additional tuition fee funding from other sources, including any provisional offers.
2. The recipient agrees to application data being shared with the College's Grants Committee, members of staff in the Academic Office, the Short Course Office, and the Student Recruitment & External Engagement Department on a need-to-know basis.
3. The recipient understands that if they are offered a bursary, but they are unable to attend the course for any reason, no alternative award will be offered. All bursaries are awarded at the absolute discretion of West Dean. Any decisions made are final and cannot be appealed.
4. **The recipient agrees to write an impact statement on the benefits of receiving the bursary and to send three digital images of work produced and/or of them during the course at West Dean, by 21 April 2026**
5. The recipient agrees that West Dean can use his/her services for reasonable recruitment, promotional and/or marketing and fundraising purposes such as interviews, use of quotes, photographs taken during the course, etc.
6. The recipient agrees that West Dean and funding bodies supporting the bursary (for which details can be found on the [Chilingirian Quartet String Ensemble course webpage](#)) can use his/her name, their impact statement, plus photographs for social media/website use to help publicise their work.
7. The recipient agrees that if they post on social media about the course and/or receiving a bursary (we ask that you don't mention the amount awarded) that they tag West Dean and the funder (where the funder name is known).
8. The recipient agrees that reports in keeping with the awarding funder's requirements can be shared with the funder for two years from completion of the course.
9. The College reserves the right to amend the above terms and conditions at any time.